

Executive Committee Meeting

Thursday, February 16, 2017

Location 1: 1001 22nd Ave., Oakland, CA 94606

Meeting Conference Line: 1-415-655-0381; Passcode: 382-455-687#

	<u>Agenda</u>
I.	<p>Public Business Meeting Board Members Present: Warren Felson and Jonathan Garfinkel were present in Location 1 in Oakland. Beth Hunkapiller joined by phone, but did not vote. Staff Present: Carolyn Hack, Delphine Sherman, D'Lonra Ellis, Alejandra Chavez, Esmeralda Loera, Sara Normington, and Mary Cha-Caswell were present in Location 1 in Oakland, CA. Call to Order: The meeting was called to order by Jonathan Garfinkel at 9:08 am. Quorum for the meeting was confirmed.</p>
II.	<p>Changes to the Agenda: There was one change to the agenda. Discussion item VI.D was moved to the end of the meeting.</p>
III.	<p>Public Comments Not on the Agenda: There were no public comments.</p>
IV.	<p>Chairperson and CEO Comments: There were no comments made by the Chair, CEO, or other Board Members</p>
V.	<p>Consent Agenda: The following consent agenda items were moved by Warren Felson and seconded by Jonathan Garfinkel; unanimously approved. Approval: Yes: 2 – Warren and Jonathan; No: 0</p>
A.	Approval of January 12, 2017 Executive Committee Meeting Minutes
B.	State Charter School Facilities Incentive Grants – Aspire Pacific Academy - Round 9 Award Amendment
C.	State Charter School Facilities Incentive Grants – Aspire Port City Academy - Round 11 Award Amendment
VI.	<p>Discussion, Action Items and Reports</p>
A.	<p>Aspire Inskeep Academy's Immunization Policy: Delphine Sherman reminded the Committee that LAUSD found that there were children who did not have up to date immunizations at Aspire Inskeep. The audit finding was raised with the full Board on December 8. Delphine explained the requirements that LAUSD has ask us to commit to in order to prevent similar findings in the future. The approved policies and procedures regarding immunization compliance were moved by Warren and seconded by Jonathan: unanimously approved. Approval: Yes: 2 – Warren and Jonathan; No: 0</p>
B.	<p>Aspire Public Schools & College for Certain -Form 990 (2015/16): Delphine Sherman presented the Form 990s, which were presented to the full Board for review and comment and shared particularly with the audit committee. Delphine noted that the separate Form 990 was filed for Aspire U. There is one error in the College For Certain Form 990, which will be updated to reflect that its conflict of interest policy is the same as Aspire Public Schools' policy. The approval of the Form 990s was moved by Warren and seconded by Jonathan: unanimously approved. Approval: Yes: 2 – Warren and Jonathan; No: 0</p>
C.	<p>Discuss and Approve Aspire's Financial Statements for the Quarter Ending December 31, 2016: Delphine Sherman presented the financial statements. She discussed Aspire's efforts to manage the amount of cash that Aspire is holding. Aspire is considering adopting an investment policy, which will likely be brought to the Board in March. The approval of second quarter financials was moved by Warren and seconded by Jonathan: unanimously approved. Approval: Yes: 2 – Warren and Jonathan; No: 0</p>
VII.	<p>Closed Session: The meeting adjourned into closed session at 9:25 and reconvened to public meeting at 9:32. The Executive Committee accepted the staff expulsion recommendation in student matter 1617-310-01 and no action in student matter 1617-308-01. The approval of the staff recommendation was moved by Warren and seconded by Jonathan: unanimously approved. Approval: Yes: 2 – Warren and Jonathan; No: 0</p>
VIII.	<p>Discussion: The Executive Committee reviewed and approved in real time. The approval of the February 2017 minutes was moved by Warren and seconded by Jonathan: unanimously approved. Approval: Yes: 2 – Warren and Jonathan; No: 0</p>

IX. **Adjournment:** The meeting was adjourned after the approval of the minutes.

Approved this 16th Day of February, 2017 in Oakland, CA.



D'Lonra Ellis, Board Secretary